

CMC Orientation Worksheet

Name _____

Class _____

Date _____

Professor _____

In order to complete this worksheet you will need to do one of two things: 1) attend an orientation session with your class that has been scheduled by your professor or attend an individual/group drop-in session during the week.

Follow the directions given for each activity below and place your answers in the space provided. Completed worksheets should be handed in to your professor. If you need help please feel free to ask at the Desk.

First, select a subject area and grade level that you are interested in or hope to teach. This will help you when you are answering the questions below. For example, my subject interest would be Language Arts and the grade level would be 7th grade.

SUBJECT _____ Grade Level _____

Production Lab

1. There are two types of interactive whiteboards in the Production lab. What are they?

_____ and _____

2. The College of Education employs a Graduate Assistant at the CMC to assist students with

_____ and _____.

3. List at least two other items that you might use in the Production Lab.

_____ and _____

4. You have to pay to use only one thing in the production lab. What is it? How much does it cost?

Circulation/Reserves/and The Catalog

5. Behind the circulation desk are test preparation books for the FTCE, including the subject area exam guides. You can check them out for _____ hours for use inside the CMC.

6. The Next Generation Sunshine State Standards and the Common Core Standards guide what your students should learn in your class. You can find those online OR you can also get them _____.
7. Using the library catalog is one of the quickest ways to find what you need to complete an assignment. It can also guide you when you want to browse the collection. Simply type in the subject area that you are looking for. Then, notice the call numbers for that area as they come up in the catalog.

You chose a subject area at the beginning of this worksheet. Search for your subject area(s) and place the call number(s) here _____.

8. If you teach in the state of Florida, you can check out materials from the CMC free of charge. T or F ?

Collections

9. Find a textbook in your subject area that might contain lesson plans. Write the title here _____.
10. From the General/Professional Collection, list one book and one manipulative that could assist you in planning a lesson in your area.
Book: _____
Item: _____
11. Books with a green dot are _____. Books with a red dot are _____. We purchase many award-winning books. List one other award that we purchase: _____.

Reference/Research/Service

12. We are ALWAYS available to help you in any way that we can from something as small as printing errors to helping guide you in book selection for your assignments. Just ask! And, be sure to LIKE us on _____.